

RESOLUTION NO. 17-186

MEETING DATE: 12-20-17

**RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT
WHICH THE PUBLIC SHALL BE EXCLUDED**

M/Kuczinski offered the following Resolution and moved its adoption, which was second by **C/Grbelja**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a. Contracts

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-187
MEETING DATE: 12-20-17

RESOLUTION AUTHORIZING BONDS AGGREGATING THE PRINCIPAL SUM NOT TO EXCEED \$9,240,929.04 AUTHORIZED BY THIRTEEN BOND ORDINANCES HERETOFORE ADOPTED TO FINANCE PART OF THE COST OF VARIOUS GENERAL IMPROVEMENTS AND OPEN SPACE ACQUISITIONS IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, NEW JERSEY INTO ONE CONSOLIDATED ISSUE OF BONDS AND PROVIDING FOR THE FORM, MATURITIES AND OTHER DETAILS OF SAID CONSOLIDATED ISSUE

C/Grbelja offered the following Resolution and moved its adoption which was second by M/Kuczinski:

WHEREAS, the Township Committee of the Township of Millstone, in the County of Monmouth, New Jersey (the "Township"), has heretofore adopted thirteen bond ordinances authorizing bonds to finance part of the cost of various general improvements in said Township; and

WHEREAS, it is necessary to issue bonds pursuant to said ordinances in an aggregate principal amount not to exceed \$9,240,929.04 and it is deemed advisable and in the best interests of the Township, for the purpose of the orderly marketing of said bonds and for other financial reasons, to combine the bonds authorized under said thirteen ordinances into one consolidated issue in the aggregate principal amount not to exceed \$9,240,929.04 pursuant to the Local Bond Law, constituting Chapter 2 of Title 40A of the Revised Statutes of New Jersey;

NOW, THEREFORE, BE IT RESOLVED BY TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MILLSTONE IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) that:

Section 1. There shall be issued bonds of the Township in the following principal amounts pursuant to the following bond ordinances:

A. An amount not to exceed \$358,130.08 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 06-12):

"BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$520,000 FOR PARK IMPROVEMENTS TO IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$494,000 BONDS AND NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION."

heretofore finally adopted. The average period of usefulness is 15 years.

B. An amount not to exceed \$982,478.48 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 06-13):

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$1,500,000 FOR 2006 ROAD IMPROVEMENT PROGRAM IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$1,425,000 BONDS AND NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 20 years.

C. An amount not to exceed \$137,812.14 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 06-21):

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$200,000 FOR BRANDYWINE PARK IMPROVEMENTS TO IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$190,000 BONDS AND NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 15 years.

D. An amount not to exceed \$35,184.62 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 06-22):

“BOND ORDINANCE PROVIDING FOR AN APPROPRIATION OF \$300,000 FOR ACQUISITION OF PUBLIC WORKS VEHICLES IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$285,000 BONDS AND NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 5 years.

E. An amount not to exceed \$65,655.72 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 06-23):

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$105,000 FOR VARIOUS IMPROVEMENTS AND PURPOSES IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$99,750 BONDS AND NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 12.14 years.

F. An amount not to exceed \$803,842.70 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 07-15):

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$1,000,000 FOR 2007 ROAD IMPROVEMENT PROGRAM IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$950,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 20 years.

G. An amount not to exceed \$266,538.48 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 08-19):

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$500,000 FOR 2008 ROAD IMPROVEMENT PROGRAM IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$315,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 20 years.

H. An amount not to exceed \$227,999.98 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 08-20):

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$320,000 FOR ACQUISITION OF PUBLIC WORKS VEHICLES AND EQUIPMENT IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$304,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 12.5 years.

I. An amount not to exceed \$75,344.84 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 08-21):

“BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$100,000 FOR ADA IMPROVEMENTS TO ABATE PARK IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.”

heretofore finally adopted. The average period of usefulness is 15 years.

J. An amount not to exceed \$596,317.68 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 08-04):

“BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF DEVELOPMENT EASEMENTS FOR OPEN SPACE PURPOSES IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$675,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$675,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE COST THEREOF.”

heretofore finally adopted. The average period of usefulness is 40 years.

K. An amount not to exceed \$3,061,508.98 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 08-05):

“BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF LAND FOR OPEN SPACE PURPOSES IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$6,473,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,190,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE COST THEREOF.”

heretofore finally adopted. The average period of usefulness is 40 years.

L. An amount not to exceed \$1,142,953.03 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 08-06):

“BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF DEVELOPMENT EASEMENTS FOR OPEN SPACE PURPOSES IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$3,270,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,270,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE COST THEREOF.”

heretofore finally adopted. The average period of usefulness is 40 years.

M. An amount not to exceed \$1,487,162.31 bonds, being bonds authorized by an ordinance entitled: (Ord. No. 08-07):

“BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF DEVELOPMENT EASEMENTS FOR OPEN SPACE PURPOSES IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$4,030,000 AND AUTHORIZING THE ISSUANCE OF \$4,030,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE COST THEREOF.”

heretofore finally adopted. The average period of usefulness is 40 years.

Section 2. The bonds referred to in Section 1 hereof are hereby combined into one consolidated issue of bonds in the aggregate principal amount not to exceed \$9,240,929.04 and are sometimes hereinafter collectively referred to as the "Bonds." The bonds referred to in Subsections A to I shall be designated "General Improvement Bonds, Series 2018" and shall be numbered with the prefix G from one (1) consecutively upward. The bonds referred to in Subsections J to M shall be designated "Open Space Bonds, Series 2018" and shall be numbered with the prefix OS from one (1) consecutively upward. The Bonds of said consolidated issue shall be dated the date of delivery of the Bonds and will be issued in fully registered form. The Bonds of said issue (i) shall be dated the date of delivery of the Bonds, (ii) shall mature in the years 2019 through 2038, or such other years as may be determined by the Chief Financial Officer, (iii) shall bear interest at the interest rates per annum as determined by the Chief Financial Officer, (iv) shall be sold at such price or prices as determined by the Chief Financial Officer, and (v) may be subject to redemption prior to their stated maturities as determined by the Chief Financial Officer, as shall be set forth in the proposal for the purchase of the Bonds acceptance of which is authorized pursuant to Section 5 hereof. The Bonds shall be numbered one consecutively upward, and will be issued in fully registered form.

Section 3. The Bonds shall be payable as to interest at the corporate trust office of U.S. Bank National Association, Morristown, New Jersey, payable on the January 1 and July 1 prior to each January 15 and July 15, commencing July 15, 2018, in an amount equal to the interest accruing to each such January 15 and July 15, and payable as to principal at the corporate trust office of U.S. Bank National Association, payable on the first day of the month immediately preceding the due date therefor. Interest on the Bonds shall be calculated on the basis of a 360-day year or twelve 30-day calendar months.

Section 4. The Bonds shall be signed by the Mayor or Deputy Mayor and the Township Chief Financial Officer, by their manual or facsimile signatures, and the corporate seal of the Township shall be affixed thereto, or imprinted or reproduced thereon and shall be attested by the manual or facsimile signature of the Clerk or Deputy Clerk of the Township.

Section 5. The Bonds are hereby authorized to be sold and awarded to the Monmouth County Improvement Authority (the "Authority") by an Authorized Officer at a price determined by the Authorized Officer pursuant to the terms of a Bond Purchase Agreement between the Township and the Authority (the "Bond Purchase Agreement"). The Mayor and Deputy Mayor are hereby authorized on behalf of the Township to execute the Bond Purchase Agreement by and between the Township and the Monmouth County Improvement Authority and the Continuing Disclosure Agreement by and between the Township and U.S. Bank National Association, if necessary.

Section 6. The Bonds and the registration provisions endorsed thereon shall be in substantially the following form:

S A M P L E

No. 2018-G-__ or OS-__

**UNITED STATES OF AMERICA
STATE OF NEW JERSEY
COUNTY OF MONMOUTH**

**TOWNSHIP OF MILLSTONE
GENERAL IMPROVEMENT BOND, SERIES 2018
OR
OPEN SPACE BOND, SERIES 2018**

DATE OF
ORIGINAL
ISSUE: January __, 2018

TOWNSHIP OF MILLSTONE in the County of Monmouth, New Jersey, hereby acknowledges itself indebted and for value received promises to pay to

THE MONMOUTH COUNTY IMPROVEMENT
AUTHORITY (the "Authority")
c/o U.S. BANK NATIONAL ASSOCIATION
(the "Trustee")

the principal sums on the dates and in the amounts set forth on Schedule A attached hereto and made a part hereof and to pay interest on such sum from the DATE OF ORIGINAL ISSUE of this bond until payment in full at the interest rates per annum and in the amounts shown on Schedule A attached hereto and made a part hereof. Interest is payable to the Authority at the corporate trust office of the Trustee on the January 1 and July 1 prior to each January 15 and July 15, commencing July 15, 2018, in an amount equal to the interest accruing to each such January 15 and July 15. This bond as to principal will be payable on the first day of the month immediately preceding the due date therefor at the corporate trust office of the Trustee. Amounts not paid when due hereunder shall bear interest at the Late Payment Rate until paid. This bond shall be prepayable as set forth in Section 1303 of the bond resolution adopted by the Authority on November 9, 2017 (as the same may be supplemented and amended, the "Bond Resolution").

Both principal of and interest on this bond is payable in lawful money of the United States of America and in immediately available funds.

As used herein, "Business Day" shall mean any day that is not a Saturday, a Sunday or a legal holiday in the State of New Jersey or the State of New York or a day on which the Trustee is legally authorized to close. "Late Payment Rate" shall mean a rate per annum equal to the lower of (i) the greater of (a) three percent above the interest rate that JPMorgan Chase publicly announces from time to time as its prime lending rate, such interest rate to change on the effective date of each announced change in such rate and (b) the rate then payable on this bond, and (ii) the maximum interest rate allowed by law.

S A M P L E

The Bonds maturing on or before January 15, 2028 shall not be subject to redemption prior to their respective maturity dates. The Bonds maturing on or after January 15, 2029 shall be subject to redemption prior to their respective maturity dates, on or after January 15, 2028 at the option of the Authority (as defined herein), upon notice as herein described, either in whole or in part by lot within a single maturity from maturities selected by the Authority, on any date, at a redemption price equal to 100% of the principal amount thereof (the "Redemption Price") and accrued interest thereon to the date of redemption.

This bond is one of an authorized issue of bonds and is issued pursuant to the Local Bond Law of New Jersey, and is one of the Bonds referred to in a resolution of the Township of Millstone adopted on December 20, 2017 and entitled "Resolution Authorizing Bonds Aggregating The Principal Sum Not To Exceed \$9,240,929.04 Authorized By Thirteen Bond Ordinances Heretofore Adopted To Finance Part Of The Cost Of Various General Improvements and Open Space Acquisitions In The Township Of Millstone, County Of Monmouth, New Jersey Into One Consolidated Issue Of Bonds And Providing For The Form, Maturities And Other Details Of Said Consolidated Issue," and the bond ordinance referred to therein, in all respects duly approved and published as required by law.

The full faith and credit of the Township of Millstone are hereby irrevocably pledged for the punctual payment of the principal of and the interest on, and all other amounts due under, this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Township of Millstone, is within every debt and other limit prescribed by such Constitution or statutes.

The Township of Millstone agrees to pay (i) all costs and expenses (including legal fees) in connection with the administration and enforcement of this bond, which includes but is not limited to costs in connection with the enforcement of the County Guaranty (as defined in the Bond Resolution) and (ii) its share of the amounts payable pursuant to Section 9(vi)(B) of the Bond Purchase Agreement between the Township of Millstone and the Authority.

S A M P L E

IN WITNESS WHEREOF, the TOWNSHIP OF MILLSTONE, in the County of Monmouth, New Jersey has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor or Deputy Mayor and its Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Township Clerk, and this bond to be dated the DATE OF ORIGINAL ISSUE as specified above.

TOWNSHIP OF MILLSTONE

ATTEST:

By: _____
_____, Mayor

Maria Dellasala, Clerk

By: _____
Annette Murphy, Chief Financial Officer

S A M P L E

(Assignment Provision on Back of Bond)

ASSIGNMENT

FOR VALUE RECEIVED _____ hereby sells, assigns and transfers unto
_____. (Please Print or Type Name and Address of Assignee) the
within bond and irrevocably appoints _____ as Attorney to transfer
this bond on the registration books of the _____ with full power of
substitution and revocation.

NOTICE

The signature of this assignment must
correspond with the name as it appears on
the face of the within bond in every
particular.

Dated:

Signature of Guarantee:

S A M P L E

SCHEDULE A

TOWNSHIP OF MILLSTONE

GENERAL IMPROVEMENT BONDS, SERIES 2018

OR

OPEN SPACE BONDS, SERIES 2018

Schedule of Principal and Interest Payments

Section 7. The Township Chief Financial Officer is hereby authorized and directed (a) to cause a copy of the written opinion with respect to the Bonds which is to be rendered by the firm of Gibbons P.C. (complete except for omission of its date) to be printed or referred to on the Bonds, and at the time of the original delivery of payment for the Bonds and when such written opinion is rendered, to cause the Township Clerk to certify to the truth and correctness of such copy of opinion by executing on each of said Bonds, by manual or facsimile signature, a certificate subjoined to each such copy, and to file a signed duplicate of such written opinion in such Clerk's office and at each place at which the Bonds are payable, (b) to cause the applicable CUSIP number (if any) assigned for each of said Bonds by CUSIP Global Services, to be printed on each of the Bonds, and (c) to cause, in the event that the Bonds shall qualify for issuance of any policy of municipal bond insurance at the option of the purchaser thereof, such legend or reference (if any) of such insurance to be printed (at the expense of such purchaser) on the Bonds.

Section 8. Upon the date of issue of the Bonds, being the date of delivery of the Bonds to the Authority and the payment of the purchase price thereof in accordance with the Bond Purchase Agreement, the Township Chief Financial Officer is hereby authorized and directed as of said date of issue, to execute and deliver to said purchaser (a) an arbitrage certification with respect to the Bonds under and for the purpose of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and (b) an accompanying opinion of Gibbons P.C. as of said date of issue with respect to said arbitrage certification for the purposes of said Section 148.

Section 9. The proceeds of the Bonds shall be applied in the amounts and for the purposes provided in Section 1 hereof, and to pay and fund any bond anticipation notes theretofore issued for such purpose and then outstanding.

Section 10. The Mayor or Deputy Mayor and Township Chief Financial Officer are hereby authorized and directed, as is the Township Clerk, to execute all documents and certificates, necessary for the sale and delivery of said Bonds.

Section 11. This resolution shall take effect immediately.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-188
MEETING DATE: 12-20-17

**RESOLUTION AMENDING RESOLUTION 16-71 AUTHORIZING SHARED
SERVICES AGREEMENT FOR MOTOR VEHICLE MAINTENANCE AND REPAIRS
WITH MANALAPAN TOWNSHIP**

C/Grbelja offered the following Resolution and moved its adoption which was second by **M/Kuczinski**.

WHEREAS, Resolution 16-71 Authorizing Shared Services Agreement for Motor Vehicle Maintenance and Repairs with Manalapan Township executed on March 6, 2016, did not stipulate the term of the agreement; and

WHEREAS, the executed agreement states "The initial term of this Agreement shall be for one (1) year and shall automatically renew for additional terms for one (1) year for a maximum of three (3) years, unless either party provides the other party with written notice by certified mail at least sixty (60) days before the expiration of the yearly term that it does not wish to renew this Agreement."

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone amend Resolution 16-71 Authorizing Shared Services Agreement for Motor Vehicle Maintenance and Repairs with Manalapan Township to include the initial term of this Agreement shall be for one (1) year and shall automatically renew for additional terms for one (1) year for a maximum of three (3) years, unless either party provides the other party with written notice by certified mail at least sixty (60) days before the expiration of the yearly term that it does not wish to renew this Agreement.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-189
MEETING DATE: 12-20-17

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT FOR SIGN
MAKING SERVICES WITH FREEHOLD TOWNSHIP**

C/Grbelja offered the following Resolution and moved its adoption which was second by **M/Kuczinski**:

WHEREAS, Millstone Township is in need of making provision for sign making services; and

WHEREAS, Freehold Township has the personnel and facilities to meet that need; and

WHEREAS, Freehold Township and Millstone Township will enter into a Shared Services Agreement on January 1, 2018 pursuant to N.J.S.A. 40A:65-1 et. seq.; and

WHEREAS, the form of Agreement to be entered into is on file in the Municipal Clerk's office and may be inspected by members of the public during regular business hours.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Mayor and Township Clerk are hereby authorized to execute a Shared Services Agreement for sign making services with the Township of Freehold.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Municipal Clerk to be a true copy be forwarded to Terry Warner - Freehold Township Clerk, Dan Specht - Millstone Township Department of Public Works and Annette Murphy - Millstone Township Chief Financial Officer.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

Township of Millstone

RESOLUTION NO. 17-190
MEETING DATE: 12-20-17

AUTHORIZING 2018 SALARIES
FOR UNION AND NON-UNION EMPLOYEES

C/Grbelja offered the following Resolution and moved its adoption which was second by
M/Kuczinski.

WHEREAS, the salaries are depicted for union employees and non-union employees for the
respective titles, in 2018 as follows:

NOW, THEREFORE, BE IT RESOLVED those salaries are as follows:

<u>TITLE</u>	<u>Annual 2018 Salaries</u>
Mayor.....	\$ 7,321.00
Township Committee.....	7,112.00
Township Administrator.....	43,128.00
Web/PEG (including videography)/Newsletter.....	9,468.00
Technical Support.....	5,802.00
Administrative Assistant.....	
Purchasing Agent.....	8,218.00
Municipal Clerk/Assessment Clerk.....	91,646.00
Health Benefits Coordinator.....	6,027.00
Deputy Township Clerk.....	34,786.00
Vital Statistics Registrar.....	2,736.00
Deputy Vital Statistics Registrar.....	1,081.00
Clean Communities Coordinator.....	3,242.00
Animal Control Coordinator.....	5,464.00
Certified Municipal Financial Officer.....	73,059.00
Treasurer.....	49,454.00
Tax Collector/Search Officer.....	63,453.00
Tax Collector Clerk - Backup.....	21,766.00
Tax Assessor.....	66,712.00
Tax Assessor Clerk/Inspector.....	23,769.00
Land Use Administrator.....	58,494.00
Open Space/Farmland Secretary.....	45,945.00
Construction Secretary - 1.....	39,616.00
Construction Secretary - 2.....	25,540.00
Construction Clerk.....	13.50
Construction Code Official.....	13,202.00
Building Inspector.....	80,764.00
Building Sub-Code Official.....	3,855.00
Plumbing Inspector.....	29,900.00
Plumbing Sub-Code Official.....	3,855.00
Fire Protection Inspector.....	3,939.00
Fire Protection Sub-Code Official.....	3,855.00
Electrical Inspector.....	32,059.00
Electrical Sub-Code Official.....	3,855.00
Temporary Inspectors.....	25.00
Code Enforcement Officer.....	26,530.00
Code Enforcement Assistant.....	14,359.00
Zoning Officer.....	10,612.00
Public Works Coordinator.....	26,530.00
Public Works Crew Chief.....	24.878
Public Works Equipment Operator #1.....	20.570
Public Works Equipment Operator #2.....	19.184
Public Works Repairer #1.....	18.070
Public Works Repairer #2.....	17.568
Public Works Repairer #3.....	16.000
Public Works Laborer #1.....	16.068
Public Works Laborer #2.....	15.033
Public Works Administrative Assistant.....	20.570
Maintenance Custodian.....	15.030
Recycling Coordinator.....	15,918.00
Recycling Yard Operator.....	19.283
Recycling Assistant.....	1,595.000
Recreation Coordinator.....	44,922.00
Recreation Clerk.....	14.033
Summer Recreation Director.....	8,000.00
Municipal Court Judge.....	20,200.00
Court Administrator.....	65,819.00
Violations Clerk.....	24.643
Municipal Drug Alliance Coordinator.....	15.00
Municipal Drug Alliance Teachers.....	30.00
Temporary Employee #1.....	12.50
Temporary Employee #2.....	11.00
Temporary Employee #3.....	10.00
Temporary Snow Plow Driver.....	25.00
Floater.....	13.50

Notes: Additional S/W notes, as follows:

- 1) Environmental Commission Secretary shall receive \$75.00 for regular minutes and \$25 for executive minutes, and \$100 per meeting.
- 2) The Township will provide three shirts with collars to the Construction Department Inspectors, Code Enforcement Official, Code Enforcement Assistant, Tax Assessor and Tax Assessor Clerk/Inspector annually. The Township will also provide a jacket, not to exceed \$100 and replaced on a salvage system, to same employees.
- 3) Court personnel shall receive \$45 per call-out up to two hours, and \$20 per hour thereafter.
- 4) The hourly salary range for all summer recreation counselors is \$8.50 - \$15.
- 5) Overtime rate for hourly employees is 1 1/2 x hourly rate, in excess of 40 hours.

BE IT FURTHER RESOLVED that a certified copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to each Union and Non-union employee, the Certified Municipal Financial Officer, the Treasurer and the Auditor.

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAINED: None
ABSENT: None

I HEREBY CERTIFY the forgoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-191
MEETING DATE: 12-20-17

**RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN MILLSTONE
TOWNSHIP AND THE STATE OF NEW JERSEY BY AND FOR THE
DEPARTMENT OF ENVIRONMENTAL PROTECTION:
GRANT IDENTIFIER: FS18-027**

C/Grbelja offered the following resolution and moved its adoption, which was second by M/Kuczinski.

WHEREAS, the governing body of Millstone Township desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$10,000.00 to fund the following project: Community Stewardship Incentive Program - Resiliency Planning Grant;

THEREFORE, the governing body resolves that Maria Dellasala or the successor to the office of Township Administrator is authorized (a) to make application for such grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$10,000.00 and not more than \$10,000.00, and (c) to execute XX any amendments thereto XX any amendments thereto which do not increase the Grantee's obligation.

The Mayor and Committee authorizes and hereby agrees to match 33.33% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services or property, is hereby certified 17% of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).

The Grantee agrees to comply with all applicable federal, State and municipal laws, rules and regulations in its performance pursuant to the agreement.

ROLL CALL:

AYES:	C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS:	None
ABSTAIN:	None
ABSENT:	None

CERTIFICATION

I, Kathleen Hart, Deputy Municipal Clerk of Millstone Township certify that this resolution was duly adopted by Mayor and Committee at a meeting duly held on the 20th. day of December, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect on the date I have subscribed my signature.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-192
MEETING DATE: 12-20-17

**RESOLUTION AUTHORIZING THE RECEIPT OF A RELEASE AND PAYMENT
OF A CLAIM TO TLP CLIMATE CONTROL SYSTEMS, INC.**

C/Grbelja offered the following Resolution and moved its adoption which was second by M/Kuczinski.

WHEREAS, TLP Climate Control Systems, Inc. performed certain services on the Baird House HVAC system, without a written agreement; and

WHEREAS, the services were performed and the materials installed at the Baird House as a part of the HVAC system; and

WHEREAS, TLP Climate Control Systems, Inc. has presented a claim in the amount of \$16,029.00; and

WHEREAS, the Township, in lieu of having the HVAC system removed or litigation, entered into negotiations to arrive at a *quantum meruit* settlement of the work performed and the materials supplied by TLP Climate Control Systems, Inc.; and

WHEREAS, it has been agreed between the parties that the sum of \$8,014.50 is a reasonable settlement based upon the services provided and the materials installed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that it hereby authorizes and agrees to the settlement of the claim of TLP Climate Control Systems, Inc. in the amount of \$8,014.50, payable from the Open Space Trust, upon receipt of a Release of the original claim, in a form approved by the Township Attorney.

BE IT FURTHER RESOLVED that the Township Administrator/Clerk and Chief Financial Officer be and are hereby authorized to take any and all action necessary to carry out the purposes, terms and conditions of this Resolution.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to:

- (1) TLP Climate Control Systems, Inc., 400 Rike Drive, Millstone, NJ 08535.
- (2) Millstone Township Attorney.
- (3) Millstone Township Chief Financial Officer

ROLL CALL

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-193
MEETING DATE: 12-20-17

**RESOLUTION AWARDING CONTRACT FOR THE SALT MIXTURE
AND SPECIAL ROCK SALT MIXTURE
AS PER MONMOUTH COUNTY CONTRACT F-23-2018**

C/Grbelja offered the following Resolution and moved its adoption which was second by **M/Kuczinski**:

WHEREAS, the Township Committee of the Township of Millstone wishes to award contract for Salt Mixture and Special Rock Salt Mixture, from an authorized vendor under the Monmouth County Cooperative Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Contracts Law, 40A: 11-12; and

WHEREAS, Chemical Equipment Labs is under the Monmouth County Cooperative Program No. F-23-2018 effective January 1, 2018 for furnishing and delivery of Granular Sodium Chloride treated with Liquid Magnesium Chloride and Sodium Chloride (Rock Salt) effective through December 31, 2019; and

WHEREAS, the Purchasing Agent recommends the utilization of this contract on the grounds that they can provide the quality of product at the most reasonable price; and

WHEREAS, the cost for the purchase is not to exceed \$100,000.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for this contract are available upon the adoption of the 2018 budget

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the award for furnishing and delivery of Granular Sodium Chloride treated with Liquid Magnesium Chloride and Sodium Chloride (Rock Salt) under Monmouth County Cooperative Program No. F-23-2018 be and is ratified.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION: 17-194
MEETING DATE: 12-20-17

**RESOLUTION AUTHORIZING THE TOWNSHIP OF MILLSTONE TO ESTABLISH A
COMMODITY RESALE AGREEMENT WITH THE MILLSTONE TOWNSHIP
BOARD OF EDUCATION**

C/Grbelja offered the following Resolution and moved its adoption, which was second by **M/Kuczinski**:

WHEREAS, *N.J.A.C. 5:34-7.15* authorizes contracting units to establish a Commodity Resale System; and

WHEREAS, the Township of Millstone, County of Monmouth, State of New Jersey is desirous of establishing a Commodity Resale System for the resale of Rock Salt; and

WHEREAS, the Township of Millstone, has agreed to serve as the Lead Agency for a Commodity Resale System with The Millstone Township Board of Education.

NOW, THEREFORE, BE IT RESOLVED on the 20th day of December 2017 (with an effective date of January 1, 2018) by the Governing Body of the Township of Millstone, County of Monmouth, State of New Jersey, as follows:

- The Governing Body hereby authorizes the creation of a Commodity Resale System to be known as the Township of Millstone/Millstone Township Board of Education Rock Salt Resale, with the Township of Millstone serving as the Lead Agency.
- The Mayor and Township Clerk are hereby authorized to enter into a contract with the Millstone Township Board of Education for the sale of Rock Salt.
- A single certified copy of this Resolution, along with a copy of the Purchase Agreement, and a copy of the Request for Registration or Modification of a Commodity Resale System Form shall be forwarded to the Director of the Division of Local Government Services within the State Department of Community Affairs.

This resolution shall take effect immediately upon passage.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-195
MEETING DATE: 12-20-17

**RESOLUTION AMENDING RESOLUTION 16-208 AUTHORIZING EXECUTION OF
AN INTERLOCAL SERVICES AGREEMENT FOR REGIONAL ANIMAL CONTROL**

C/Grbelja offered the following Resolution and moved its adoption which was second by **M/Kuczinski**.

WHEREAS, Resolution 16-208 Authorizing Execution of an Interlocal Services Agreement for Regional Animal Control did not stipulate the covered period; and

WHEREAS, the executed agreement states the covered period to be January 1, 2017 through December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone amend Resolution 16-08 Authorizing Execution of an Interlocal Services Agreement for Regional Animal Control covered period from January 1, 2017 through December 31, 2018.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

**RESOLUTION NO. 17-196
MEETING DATE: 12-20-17**

**RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPERS WHICH
WILL RECEIVE PUBLIC NOTICES FOR 2018**

C/Grbelja offered the following Resolution and moved its adoption, which was second by **M/Kuczinski**:

BE IT RESOLVED, that this Committee hereby designates The Times of Trenton, 413 River View Plaza, Trenton, NJ 08611 and The Asbury Park Press, P.O. Box1550, Neptune, New Jersey, 07754 as the two Newspapers to receive Public Notices as required by P.L. 1975, C231 (OPEN PUBLIC MEETINGS ACT).

BE IT FURTHER RESOLVED, that a copy of this resolution is forwarded to the above newspapers.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO: 17-197

MEETING DATE: 12-20-17

**RESOLUTION ESTABLISHING THE 2018 ANNUAL SCHEDULE OF MEETINGS
FOR THE MILLSTONE TOWNSHIP COMMITTEE**

C/Grbelja offered the following Resolution and moved its adoption, which was second by **M/Kuczinski**:

WHEREAS, it is necessary and expedient for members of the Township Committee to meet together formally and informally during the year 2018; and

WHEREAS, the Open Public Meetings Act requires that a schedule of all meetings be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The Township Committee of the Township of Millstone will hold its Re-Organization meeting on Wednesday, January 3, 2018 at 7:00 p.m. and hold its regular official meetings on the first and third Wednesday of each month in the year 2018 at 8:00 p.m., with the exception of the month of November which only has a scheduled meeting on the first Wednesday of the month. All meetings will be held at the Municipal Meeting Room, 215 Millstone Road, Perrineville, New Jersey, 08535.
2. Official action may be taken at any of the meetings listed in paragraph 1.
3. Whenever a meeting scheduled in paragraph 1 falls on a Legal Holiday of the State of New Jersey or of the Federal Government the Township Committee meeting shall be held on the following day at the same time and place.
4. To the extent required and in order not to inconvenience the attending public, the aforementioned meetings shall begin at 7:00 p.m. to accommodate any items that are permitted or required, to be discussed in closed session. Said meetings shall be open to the public at 7:00 p.m. in order to adopt the requisite Resolution to go into Executive Session.

BE IT FURTHER RESOLVED that the Municipal Clerk shall do the following:

1. Post a copy of this Resolution on the Bulletin Board reserved for public announcements in the Municipal Building.
2. Maintain a copy of this Resolution in the Municipal Clerk's office.
3. Provide a certified true copy of this Resolution to The Times of Trenton, 413 River View Plaza, Trenton, NJ 08611 and The Asbury Park Press, P.O. Box 1550, Neptune, NJ 07754.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-198
MEETING DATE: 12-20-17

**RESOLUTION AUTHORIZING FRIENDS OF MILLSTONE TOWNSHIP TO
SEEK GRANTS AND ADMINISTER CAPITAL IMPROVEMENT PROJECTS
ON HISTORIC PROPERTIES**

C/Grbelja offered the following Resolution and moved its adoption which was second by **M/Kuczinski** .

WHEREAS, the Township of Millstone desires to seek grants for improvements to historic properties; and

WHEREAS, the Friends of Millstone Township wish to seek a grant on behalf of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone hereby authorizes the Friends of Millstone Township to seek grants and administer capital improvement projects on historic sites located in the Township of Millstone.

BE IT FURTHER RESOLVED that any grant received shall not obligate Millstone Township to match the funds.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded the Friends of Millstone Township.

ROLL CALL

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION: 17-199
MEETING DATE: 12-20-17

RESOLUTION AUTHORIZING SCHEDULE OF HOLIDAYS FOR 2018

C/Grbelja offered the following Resolution and moved its adoption, which was second by M/Kuczinski:

THE FOLLOWING IS A LIST OF OFFICIAL HOLIDAYS FOR 2018:

January	1,	2018	Monday	New Year's Day Observed
January	15,	2018	Monday	Martin Luther King Day
* February	12,	2018	Monday	Lincoln's Birthday Observed
February	19,	2018	Monday	President's Day
March	30,	2018	Friday	Good Friday
May	28,	2018	Monday	Memorial Day
July	4,	2018	Wednesday	Independence Day
September	3,	2018	Monday	Labor Day
* October	8,	2018	Monday	Columbus Day
* November	6,	2018	Tuesday	Election Day
November	12,	2018	Monday	Veteran's Day Observed
November	22,	2018	Thursday	Thanksgiving Day
** November	23,	2018	Friday	Day After Thanksgiving
December	25,	2018	Tuesday	Christmas Day
January	1,	2019	Tuesday	New Years Day

INFORMATION: Holidays that fall on Saturday are celebrated on Friday. Holidays that fall on Sunday are celebrated on Monday. This is in accordance with the Monmouth County Holiday Schedule, which the Township follows.

***Floating Holiday – Municipal Offices Open.**

**** As approved by the Township's policy manual, the day after Thanksgiving municipal offices will be closed.**

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the following to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-200
MEETING DATE: 12-20-17

**RESOLUTION LISTING HOLIDAYS TO BE OBSERVED BY THE MINING
OPERATORS IN MILLSTONE TOWNSHIP FOR 2018**

C/Grbelja offered the following Resolution and moved its adoption, which was second by **M/Kuczinski**.

WHEREAS, the following is a listing of holidays to be observed by the mining operators in Millstone Township for 2018:

January 1, 2018	Monday	New Year's Day Observed
May 28, 2018	Monday	Memorial Day
July 4, 2018	Wednesday	Independence Day
September 3, 2018	Monday	Labor Day
November 22, 2018	Thursday	Thanksgiving Day
December 25, 2018	Tuesday	Christmas Day

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to the Code Enforcement Officer, Township Engineer and Mining Operators.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the following to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-201
MEETING DATE: 12-20-17

RESOLUTION TO TRANSFER FUNDS ON CURRENT YEAR APPROPRIATIONS #2

C/Grbelja offered the following Resolution and moved its adoption, which was second by M/Kuczinski.

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Committee of the Township of Millstone that the need for certain transfers within the 2017 Municipal Budget exists; and,

WHEREAS, it is recommended that these budget transfers be made.

NOW, THEREFORE, BE IT RESOLVED that the following budget transfers be made in the 2017 Municipal Budget:

<u>CURRENT ACCOUNT</u>		<u>FROM</u>	<u>TO</u>
General Administration	SW	\$ 500	
Mayor/Twp Committee	SW	225	
Clerk	SW	450	
Finance	SW	850	
Tax Assessor	SW	475	
Planning	SW	575	
Zoning	SW	500	
Construction	SW	1,725	
Code Enforcement	SW	625	
Environmental Commission	SW	300	
Recreation	SW	675	
General Administration	OE	2,000	
Finance	OE	700	
Tax Collector	OE	250	
Tax Assessor	OE	1,000	
Historic Preservation	OE	850	
Open Space	OE	460	
Agriculture	OE	400	
Zoning	OE	200	
Health Benefits	OE	6,300	
Emergency Management	OE	6,400	
Environmental Commission	OE	375	
Municipal Court	OE	1,000	
Tax Collector	SW		\$ 805
Open Space	SW		545
Sanitation	SW		560
Municipal Court	SW		425
Social Security	OE		1,400
DCRP	OE		50
Clerk	OE		1,000
Planning	OE		1,800
Code Enforcement	OE		2,500
Streets & Roads	OE		4,000
Shade Tree	OE		450
Sanitation	OE		800

Vehicle Maintenance	OE	5,000
Street Lighting	OE	3,500
Natural Gas	OE	1,500
Gasoline	OE	2,500

TOTAL	\$26,835	\$26,835
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BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Chief Financial Officer and the Treasurer.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-202
MEETING DATE: 12-20-17

**RESOLUTION DIRECTING TAX COLLECTOR TO CANCEL
REAL ESTATES TAXES ON BLOCK 43, LOT 29**

C/Grbelja offered the following Resolution and moved its adoption, which was second by **M/Kuczinski**.

WHEREAS, pursuant to N.J.S.A. 54:4-3.30 et seq.: L.1948, c.259 as amended, Property Tax Exemption on Dwelling House of Disabled Veteran or Surviving Spouse; and

WHEREAS, Joseph Buffa is 100% totally and permanently disabled, as declared by the Department of Veterans Affairs as of January 15, 2017; and

WHEREAS, Joseph Buffa applied for Veteran Exempt Status on May 2, 2017; and

WHEREAS, taxes should be cancelled as of May 2, 2017 through June 22, 2017 (since Mr. Buffa sold this home) in the amount of \$562.42 and an overpayment of \$562.42, which is to be refunded, pursuant to the above provision; and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that the Tax Collector is hereby authorized to cancel real estate taxes on Block 43, Lot 29 for the period of 32 days, owned by Joseph Buffa.

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to the Tax Collector and the Monmouth County Board of Taxation.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-203
MEETING DATE: 12-20-17

**RESOLUTION DIRECTING TAX COLLECTOR TO CANCEL
REAL ESTATES TAXES ON BLOCK 39.01, LOT 16.15**

C/Grbelja offered the following Resolution and moved its adoption, which was second by **M/Kuczinski**.

WHEREAS, pursuant to N.J.S.A. 54:4-3.30 et seq.: L.1948, c.259 as amended, Property Tax Exemption on Dwelling House of Disabled Veteran or Surviving Spouse; and

WHEREAS, Joseph Buffa is 100% totally and permanently disabled, as declared by the Department of Veterans Affairs as of January 15, 2017; and

WHEREAS, Joseph Buffa purchased Block 39.01 Lot 16.15 and applied for Veteran Exempt Status on June 23, 2017; and

WHEREAS, taxes should be cancelled as of June 23, 2017 through December 31, 2017 in the amount of \$7,472.68 and an overpayment of \$7,472.68, which is to be refunded, pursuant to the above provision; and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that the Tax Collector is hereby authorized to cancel real estate taxes on Block 39.01, Lot 16.15, owned by Joseph Buffa.

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to the Tax Collector and the Monmouth County Board of Taxation.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-204
MEETING DATE: 12-20-17

**RESOLUTION AUTHORIZING VOIDING OF CHECK AND ADDING FUNDS BACK
TO MILLSTONE TOWNSHIP ACCOUNT**

C/Grbelja offered the following Resolution and moved its adoption, which was second by M/Kuczinski.

WHEREAS, the following outstanding check in the Millstone Township Accounts has been outstanding for over 12 months:

<u>Check#</u>	<u>Date</u>	<u>Amount</u>	<u>Payable To:</u>	<u>Fund Drawn On:</u>	<u>Funds Returned To:</u>
4830	7/20/16	\$46.00	Joyce Amoako	Recreation Trust	Recreation Trust

TOTAL: \$46.00

WHEREAS, banks will not cash a check that is more than six months old; and

WHEREAS, since the outstanding check, totaling \$46.00, is over twelve months old, and numerous attempts have been made to the payee, it is recommended that the check be voided and the balance be added back into the Recreation Trust, as detailed above.

NOW, THEREFORE, BE IT RESOLVED that the above referenced outstanding check totaling \$46.00 be voided and added back into the Millstone Township Recreation Trust Account.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Township Chief Financial Officer.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

RESOLUTION NO. 17-206
MEETING DATE: 12-20-17

**RESOLUTION TO REPORT ADDITIONS AND DELETIONS
TO THE FIXED ASSETS REPORT**

C/Grbelja offered the following Resolution and moved its adoption, which was second by **M/Kuczinski**.

WHEREAS, N.J.A.C. 5:30-5.6, as well as Technical Accounting Directive No. 85-2, specify the accounting requirements for government fixed assets; and

WHEREAS, the threshold for “nonexpendable, tangible personal property” is \$5,000 and a useful life of at least five years; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Committee of the Township of Millstone of the attached Additions and Deletions to the cumulative Fixed Assets Report for Machinery and Equipment.

NOW, THEREFORE, BE IT RESOLVED that the attached Additions and Deletions to the cumulative Fixed Assets for Machinery and Equipment be approved; and

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Chief Financial Officer and the Township Auditor.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk

Status: I-Inoperable

Township of Millstone
Fixed Assets "Add List" 2017
Machinery and Equipment Detail
1/1 through 12/31/17

Year	Vendor	Status	PO #	Description	Dept.	Trk#	Amount	Comments/Vin#/Model#	Tag #	License#
2017	Winner Ford Cherry Hill		16-01269	2017 Ford F-350 white w/knaphebe service body	dpw	822	\$55,551.00	1FT8W3B12HEB79442	000100	22830MG
2017	Atlantic Tomorrows Office		17-00509A	MPC3004 BW/Color Copier Machine	clerk	---	7,145.00	G697M161558	000101	n/a
2017	Atlantic Tomorrows Office		17-00509B	MPC3004 BW/Color Copier Machine	rec	---	7,145.00	G697M161461	000102	n/a
2017	Finch Services, Inc		17-001163	Progressive TD65-2b Batwing Tri Deck Mower	dpw	509	18,500.00	17651561B	000103	n/a
2017	Winner Ford Cherry Hill		17-01249A	2017 Ford F250 XL Regular Cab White	dpw	827	37,898.00	1FTBF2B69HEB86455	000104	25610MG
2017	Winner Ford Cherry Hill		17-01249B	2017 Ford F250 XL Regular Cab White w/fuel transfer, tool box	dpw	826	40,605.00	1FTBF2B67HEB86454	000105	25611MG
2017	Barg's Lawn & Gardent Shop, Inc		17-01704A	Toro Zmaster Kabota 72" Diesel Mower	dpw	707	12,200.00	401358365	000106	n/a
2017	Barg's Lawn & Gardent Shop, Inc		17-01704B	Toro Zmaster Kabota 72" Diesel Mower	dpw	708	12,200.00	401358369	000107	n/a
2017	Cherry Valley Tractor Sales		17-01792	2017 Kubota RTV Utility Vehicle RTVX1100CWL-H	Mill Pk	728	17,263.57	A5KC2GDBKHG035681	000108	n/a
GRAND TOTAL:							\$208,507.57			

**Township of Millstone
Fixed Assets "Delete List" 2017
Machinery and Equipment Detail
1/1 through 12/31/2017**

Year	Purch.	Vendor	PO #	Description	Dept.	Trk#	Amount	Comments	Tag #	
1994			I	G2 Winco 20kw Gas Pwrd Generator Md#PSS-20000	dwp	534	7,950.00	Ser#70074094 (dpw building)	000010	n/a
1994		Trico Equipment		Csize G21 Wheel loader (Purchased 6/26/92)	dwp	621	64,328.00	Ser# JAK0027755	000012	MG5057
2000				Canon linsengerunner 330S copy machine	g/a	----	7,545.00	S/NQJ23679 storage trailer	000018	n/a
2003		Jersey Shore Peterbilt	03-55272	2004 - 330 Single axel dump truck (red)	dwp	900	99,320.00	Y#2NPNDH8X24M830424	000027	MCG60783
2004		Municipal Supply Co.	04-00003	11" Power angle plow & hitch	dwp	900A	8,263.75	Ser# 85986402YD	000030	attachmen
2004		J & C Campers	04-02311	2005 Royal box enclosed trailer	dwp	506	5,999.00	Vin#SLABE20275MO85514	000039	MGG63230
2005		Princeton/Nassau Ford	04-02910	2005 Ford F250 Pickup w/plow - Red	dwp	823	32,622.00	Vin#1FTFWSWZ1525EC19288	000044	MGG65033
2006		Stewart Business Systems	06-01565	Savin Copier C3528 (relocated to truller 7/25/16)	truller	-----	13,172.00	Serial# KJ5050903832	000053	n/a
2006		Stewart Business Systems	06-00933	Savin Copier (moved fm clk to court hse 10/20/12)	cl	-----	8,695.00	Ser#K62056010834 court office	000052	n/a
2006		Infil Truck Central Jersey	06-00584	2006 Hook Lift Dump Truck -Red 18cy 7600	dwp	926	297,385.00	Ser# 1HTWYSDT961291965	000047	MCG67437
2006		Vermee North Atlantic	08-02080	brush chipper	dwp	501	55,841.00	Serial# 1VRY31ZXB1002438	000075	MGB09978
2008		Warnock Fleet	08-02071	2009 F350 white pickup truck 4 wheel drive (Jeff)	dwp	800	34,047.30	Serial# 1FTWFJ3R19EA01584	000080	MGB2308
GRAND TOTAL:							\$634,908.55			

RESOLUTION NO. 17-205

SCHEDULE 17-12-B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON December 20, 2017

SEE SCHEDULE 17-12-B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 17-12-B attached.

Michael Kuczinski, Mayor

Fiore Masci, Deputy Mayor

Nancy Grbelja, Committeewoman

Robert J. Kinsey, Committeeman

Gary Dorfman, Committeeman

Attest: _____
Maria Dellasala
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO. 17-205
December 20, 2017

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 17-12-B, December 20, 2017, Consolidated Bill List, and the vouchers listed below as Schedule 17-12-B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 664,745.22

SCHEDULE 17-12-B S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 9,468.92

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 6,902.50

GRANT FUND

TOTAL GRANT FUND \$ 5,184.21

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 3,879.25

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 2,585.00

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 0.00

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 28,342.50

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VET MEMORIAL FUND

TOTAL VET MEMORIAL FUND	\$ 0.00
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RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND	\$ 7,740.02
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ANIMAL TRUST FUND

TOTAL DOG TRUST FUND	\$ 210.24
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TOTAL FOR ALL FUNDS	<u>\$ 729,057.86</u>
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ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000	\$ 3,163.94
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DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000	<u>\$ 20,012.80</u>
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TOTAL FOR ESCROW	<u>\$ 23,176.74</u>
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RESOLUTION WAS OFFERED BY COMMITTEEPERSON GRBELJA
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY MAYOR KUCZINSKI
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: None

RESOLUTION NO. 17-207
MEETING DATE: 12-20-17

**RESOLUTION DIRECTING CHIEF FINANCIAL OFFICER TO REVERSE TAX
PAYMENT RECEIVED ON BLOCK 57 LOT 16QFARM**

C/Grbelja offered the following Resolution and moved its adoption, which was second by M/Kuczinski.

WHEREAS, on January 10, 2017 the township purchased Block 57 Lot 16QFARM; and

WHEREAS, at closing \$185.08 was applied to first quarter 2017 taxes; and

WHEREAS, since Block 57 Lot 16QFARM became an exempt property on January 11, 2017 no taxes were due and taxes should be reversed as an overpayment;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that the Chief Financial Officer is hereby authorized to reverse real estate taxes in the amount of \$185.08 on Block 57, Lot 16QFARM.

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Municipal Clerk to be a true copy be forwarded to the Tax Collector and the Chief Financial Officer.

ROLL CALL:

AYES: C/Dorfman, C/Grbelja, C/Kinsey, C/Masci, M/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of December 20, 2017.

Kathleen Hart, RMC
Deputy Municipal Clerk